

Dear Parents/ Guardians:

State Law, Act 195, authorizes the loan of textbooks by the Secretary of Education to children enrolled in non- public schools. Act 90 authorizes the loan of instructional materials. Our school participates in this program for our kindergarten children. The law requires that a parent of each child attending the non-public school individually request a loan of textbooks and instructional materials. We are, therefore, enclosing the individual request form. Please sign the form and return it as soon as possible.

Thank you for your assistance and cooperation

Sincerely,

Diane Force  
School Director

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**CERTIFICATE OF INDIVIDUAL REQUEST  
FOR LOAN OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS**

I request the loan of textbooks and instructional materials in accordance with Pennsylvania Act 195 and Act 90 for my child(ren) attending The Bala House Montessori School.

Kindergarten student's name \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_  
Parent or Guardian

This law is applicable to Pennsylvania residents only.

To the Secretary of Education:

I certify that there are on file in our school certificates of requests from parents or guardians of students in our school for all textbooks and instructional materials being requested for loan under Act 195 and Act 90.

Sincerely,

Diane Force  
School Director